

BY-LAWS  
OF  
OREGON HAY AND FORAGE ASSOCIATION, INC.

ARTICLE I

NAME

The name of this Association shall be "Oregon Hay and Forage Association, Inc."

ARTICLE II

OBJECTIVES AND PURPOSES

The purpose of this Association shall be to promote the welfare of the hay and forage industry in the State of Oregon.

ARTICLE III

MEMBERSHIP

There shall be three categories of membership in the Association.

Section 1.     Producer members

Producer members must be those who are engaged in growing hay and forage crops.

Section 2.     Industry members

Industry members shall be those involved in the hay and forage industry or those otherwise choosing to support the Association.

Section 3. Service members

Service members shall be those involved in Government, Extension, Research and Education activities. Service members will be non-voting, non-office-holding members serving in an advisory capacity.

Section 4. Membership dues

The dues of this Association shall be reviewed annually by a committee appointed by the President, and shall include the Presidents of all Affiliate Chapters. This committee shall be charged with the assignment of reviewing dues, the dues structure, and making recommendations to the Board of Directors for approval.

Section 5. Membership Liability

Except for debts lawfully contracted between a member and this Association, no member shall be liable for its debts to an amount exceeding the sum remaining unpaid on his/her membership dues.

Section 6. Membership Transferability

Neither memberships nor membership certificates shall be transferable.

## ARTICLE IV

### AFFILIATE CHAPTERS

Existing producer organizations or newly established organizations within the state may join the Oregon Hay and Forage Association, Inc. (OHFA) as Affiliate Chapters. They will maintain standards set forth by this organization and shall be authorized to operate in the name of this Association. They shall maintain their own identity to better serve the needs of growers in their own specific area.

## ARTICLE IX

### FINANCIAL OPERATIONS

- Section 1. Checks of \$1000 or more must have two signatures. Those authorized to sign are the President, Vice President, Treasurer, Secretary, and Executive Secretary.
- Section 2. A Board appointed committee, chaired by the Treasurer, shall conduct a review of the Association financial records in April of the odd-numbered years. A report will be written and presented to the Board of Directors at a regularly scheduled meeting. Any corrective action shall be taken within 30 days.
- Section 3. Annually, Board members can set the appropriate business reimbursement for association related activities, including, but not limited to:
- |          |              |
|----------|--------------|
| mileage: | phone & fax: |
| meals    | postage:     |
| lodging: |              |

All requests for reimbursement must be accompanied by an appropriate reimbursement form and the appropriate verification of the expense. The request will be presented to the Board of Directors for approval of payment. Requests will be paid upon receipt of verification of expense.